



CITY OF SHAKER HEIGHTS, OHIO
2026 Street Resurfacing Project
PRE-BID MEETING MINUTES
January 21, 2026
9:30 am

1. **Attendees**

- A. Karen Scott – Shaker Heights Purchasing Manager
- B. Christian Maier – Shaker Heights Asst. Director of Public Works, Infrastructure

2. **Opening Remarks**

3. **Contract Documents Overview**

A. Specifications

- i. Bond or Certified Check for not less than ten (10) percent of the project bid to accompany the bid. Within 10 days after the Notice of Award, the bidder must furnish a Labor and Material bond in full amount of the proposal.
- ii. Prevailing Wage Rates apply to the project. The wage rates will be on file at Shaker Heights Finance Department.
- iii. Bid will be awarded based on the lowest best bid
- iv. The contractor and all sub-contractors submitting bids must be ODOT pre-qualified. The contract will only be awarded to an ODOT pre-qualified contractor.
- v. Submission of Questions to Marleigh Marker in the Shaker Heights Finance Department – IN WRITING _email: Marleigh.Marker@SHAKERHEIGHTSOH.GOV . **Cut off for questions is January 28, 12:00 p.m.**
- vi. Bids Due by noon **January 30, 2026** at Office of Director of Purchases/Finance Department of the City of Shaker Heights at City Hall (3400 Lee Road, Shaker Heights, Ohio)
- vii. The City will not communicate with the Contractors after bid opening until the contract is awarded.

4. **Project Overview**

PHASE 1			
Street	Limits	Area (SY)*	
Bryon Rd.	E. Belvior to Shaker Blvd.	7166	3-inch Mill
Boyce Rd.	Byron to Fayette	1410	3-inch Mill
Shelburne Rd.	WCR to N. Park	5972	3-inch Mill
Waybridge Rd.	Shaker to S. Woodland	4026	3-inch Mill
Sedgewick Rd.	Shaker to S. Woodland	4001	3-inch Mill
PHASE 2			
Street	Limits	Area (SY)*	
Ludgate Rd.	Chagrin to Scottsdale	6549	3-inch Mill
Onaway Rd.	Van Aken to Huntington	3466	3-inch Mill
Shelburne Rd.	Ashley to Belvoir	4988	3-inch Mill
N. Moreland	Larchmere to Fairhill	7176	3-inch Mill
Wicklow Rd.	Larchmere to Shaker	3198	3-inch Mill
ADDITIONAL WORK			
Large Area Repairs (LAR)	Throughout city	4500 SY	
ADA Ramps	Chagrin / WCR	525 SF	

Phase 1 and the Large Area Repairs are to be completed in forty-five (45) calendar days.

Phase 2 is to be completed in forty-five (45) calendar days and cannot start until June 4, 2025.

Total duration of project is ninety (90) calendar days.

The engineer’s estimate for the project is \$1,850,000.

- 5. **Coordination of Work**
 - A. Chip Seal must be covered the same day that it is applied to the street. There will be no exceptions or variances from this contract requirement.
 - B. Aprons & curb to be replaced will be marked by the City.
 - C. Resident notification will be performed by the Contractor. All notification must be pre-approved by each effected City prior to distribution.
 - D. City work hours are Monday thru Friday 7:00 a.m. to 7:00 p.m. No Saturday and Sunday work will occur unless pre-approved by the City’s Director of Public Works.
 - E. Material Testing is the requirement of the contractor.
 - F. Pavement Marking – thermoplastic



SHAKER HEIGHTS

6. Contractors are highly encouraged to drive the streets prior to submitting bid. Particular attention should be given to work involved with ADA ramps.
7. Questions?

Prepared by: Christian Maier

Prepared on: January 21, 2026

Attachments: Sign-in Sheet, Agenda

Distribution: All attendees, Ramona Lowery-Ferrell (Director of Public Works)

-----End of Meeting Minutes-----

Minutes were prepared by The City of Shaker Heights. All information contained is considered accurate and complete. If any party takes exception to any of the issue statements, they have one week from the date of issue to raise concerns. If no item(s) is objected to, these minutes will be considered acceptable by all parties present at this meeting.

