



**Administration Committee  
Tuesday, May 9, 2023  
8:00 A.M.  
Via Teleconference - Zoom**

Members Present: Earl Williams, Chairperson, Council Member  
Tres Roeder, Council Member  
Kim Bixenstine, Resident Member  
James Brady, Resident Member

Others Present: William Gruber, Law Director  
Sandra Middleton, Human Resources Director  
Frank Miozzi, Information Technology Director

The meeting was called to order by Resident Member Kim Bixenstine, chairing the committee at the request of Chairperson Earl Williams, at 8:00 a.m.

\* \* \* \*

**Approval of the February 14, 2023 Meeting Minutes**

Member Bixenstine asked if there were any changes or comments to the minutes of the March 14, 2023 meeting minutes.

It was moved by Chairperson Earl Williams and seconded by Council Member Tre Roeder, that the minutes be approved as submitted.

Minutes of the March 14, 2023 meeting were approved as submitted.

\* \* \* \*

**Appropriation of Medical Mutual Wellness Reimbursement**

Human Resources Director Sandra Middleton stated, although the City is self-insured for medical claims, Medical Mutual supports our wellness initiatives by reimbursing the City up to \$5,000 per year. The City received a \$5,000 reimbursement in 2022 and used the funds to purchase and provide COVID tests to employees, offer a flu clinic and hosted a welcome back reception for employees following their return to the office. Medical Mutual has, again, reimbursed the City \$5,000 in 2023 which was deposited into the general fund. Normally the funds would remain there, however higher costs are anticipated, particularly the increase in food costs, for employee events including Winter Fest and the Employee Recognition Program. Therefore, the City is asking this committee to recommend supporting appropriation of these funds back into the Human Resources (CCSE) budget for employee events.

It was moved by Council Member Tres Roeder and seconded by Chairperson Earl Williams, that the Committee support appropriating funds of \$5,000 from the general fund to the Human Resources (CCSE) budget.

**CITY OF SHAKER HEIGHTS**

**Other**

Member Bixenstine asked if there were any updates on the inspections of the dams and the effect on the insurance for Horseshoe Lake dam. Director Middleton responded all three dams were inspected by the Ohio Department of Natural Resources (ODNR) and at least one of the reports is complete. Zurich insurance is still considering added coverage. The City responded to some additional questions they had and they indicated if a favorable determination is made, they will retro coverage back to the April 1 start date.

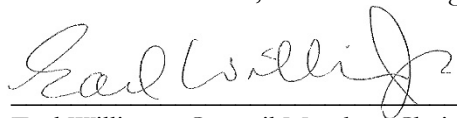
In response to an inquiry regarding receipt of an oral report, Director Middleton stated ODNR did email the City and, as expected, repairs are needed. The goal is to remove the dam. The information was given to Zurich.

A comment was made that in the previous meeting it was mentioned that the risk of any failure is low since the dam has been drained. Director Middleton confirmed adding the City is a bit perplexed by the insurance company's decision not to cover it, as they keep referring to the repairs. She said it is like saying a house is slated for demolition, but you need to replace the windows:

Chair Williams mentioned people were not observing the "Do Not Enter" sign, which is not always there, and that people are climbing on the rocks and crossing the area. He was concerned someone would get hurt and sue the City. However, Director Middleton the City liability coverage for this.

\* \* \* \*

There being no further business, it was moved by Chairperson Earl Williams and seconded by Council Member Tre Roeder, that the meeting be adjourned. The meeting was adjourned at 8:10 a.m.



---

Earl Williams, Council Member, Chair  
Administration Committee