



**Board of Zoning Appeals & City Planning Commission Minutes  
Special Meeting  
Wednesday, March 19, 2025  
9 P.M.  
City Hall Council Chambers**

Members Present: David E. Weiss, Mayor  
Sean P. Malone, Council  
Joanna Ganning, Member  
Russell Lamb, Member  
Jason Russell, Member

Others Present: Joyce G. Braverman, Director of Planning  
Daniel Feinstein, Senior Planner

The meeting was called to order by Mayor Weiss at 9:00 p.m.

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**Recommendation to approve a contract with ZoneCo to undertake the Lee Road Zoning Code Update.**

Ms. Braverman explained that a Request For Proposal process was conducted in order to choose a consultant to complete the zoning code revisions related mostly to the upcoming Lee Road Action Plan implementation. The zoning revisions were recommended as part of the Lee Road Action Plan planning process. This is one of the first steps of implementing the plan for Lee Road.

There were four consultants that submitted proposals in response to the RFP. Those four teams were evaluated and two of the four were then interviewed. ZoneCo has been chosen to as the consultant to do the zoning work in part because they are an experienced team, based in Ohio and have done work in the Cleveland area. Their project manager was formerly the Planning and Community Development Director for the City of Dayton. He completed substantial work transforming transportation corridors while in that position. The Finance Committee recommended approval at its meeting on Monday March 17, 2025.

Mr. Russell asked if this zoning work is envisioned to create a whole new zoning district for Lee Road or use an overlay zone.

Ms. Braverman said this will most likely be a new or revised zoning district. Overlay zones have been used for very specific instances where this is more general.

Mr. Lamb asked about the other team that was interviewed.

