



SHAKER HEIGHTS

Memorandum

To: Members of the Finance Committee

From: John J. Potts, Director of Finance

cc: David E. Weiss, Mayor
Matt Carroll, Chief Administrative Officer

Date: January 20, 2026

Re: Then and Now Approval

Section 5705.41 (D) (1) requires in part that the fiscal officer certify that amounts required to meet obligations have been lawfully appropriated and are available for expenditure prior to the obligations being incurred. If this is not done the fiscal officer may make such certification, after the fact (commonly referred to as “Then and Now”), however if the amount of the obligation is \$3,000 or more City Council must approve payment within 30 days of such certification.

The Finance Committee is requested to recommend to Council that the Then and Now Certificate presented for the transactions on Exhibit A and the related payment be approved.

EXHIBIT A
Then and Now Certification Summary
November 25, 2025 - January 20, 2026

Dep't	PO #	Invoice Date	PO Date	Warrant	Amount	Vendor	Reason
Court	20260361	01/06/26	1/13/2026	011626	\$3,500.00	Online Web Services	Invoice received during the MUNIS shutdown for the 2025 close therefore purchase orders could not be initiated. Nature of the invoice reflects a normal expenditure.
Human Resources	20260323	12/12/25	1/12/2026	011626	\$6,000.00	Compensable Benefits	
Court	20260285	01/06/26	1/12/2026	011626	\$20,000.00	Pitney Bowes	
Court	20260288	01/02/26	1/12/2026	011626	\$15,112.00	Innovare Solutions	
Court	20260302	12/04/25	1/12/2026	011626	\$4,000.00	Innovare Solutions	
Public Works	20260271	12/04/25	1/9/2026	011626	\$5,093.23	The Illuminating Company	
Public Works	20260151	01/07/26	1/8/2026	011626	\$45,148.20	The Illuminating Company	
Public Works	20260142	12/22/25	1/8/2026	011626	\$3,744.50	Dominion East Ohio Gas Company	
Public Works	20260142	12/22/25	1/8/2026	011626	\$4,183.03	Dominion East Ohio Gas Company	
Public Works	20260142	12/23/25	1/8/2026	011626	\$6,794.16	Dominion East Ohio Gas Company	
Public Works	20260152	12/17/25	1/8/2026	011626	\$4,975.00	J&L Door Services	
Human Resources	20260114	12/01/25	1/7/2026	011626	\$45,799.00	Taylor Oswald, LLC	
Law	20260117	12/05/25	1/7/2026	011626	\$3,675.00	Roetzel and Andress, LPA	
Human Resources	20260113	12/16/25	1/7/2026	011626	\$4,643.29	Unum Life Insurance	
Human Resources	20260112	12/16/25	1/7/2026	011626	\$6,764.89	Unum Life Insurance	
Mayor Office	20260075	12/29/25	1/6/2026	010926	\$4,745.23	Cuy Cty Mayors & City Managers	
Finance	20260009	12/11/25	1/5/2026	011626	\$102,233.73	Santander Bank, N.A.	
Finance	20260005	01/02/26	1/4/2026	011626	\$113,953.18	U.S Bancorp Government Leasing and Finance Inc.	
Public Works	20260214	09/19/25	1/8/2026	011626	\$3,126.83	Nicholas Paper & Supply	Invoice was recently received (sent late). Normal expenditure.
Public Works	20260135	10/03/25	1/8/2026	011626	\$3,988.59	Cleveland Freightliner Inc.	Invoice was recently received (sent late). Normal expenditure.