



Finance Committee

Monday, December 8<sup>th</sup>, 2025, 8:00 A.M.

Virtual meeting pursuant to Chapters 113 and 115 of the Codified Ordinances (as amended in Ordinance 22-28), and Resolution 22-29, enacted on March 22, 2022).

Members present: Council Member, Nancy Moore, Chair  
Council Member, Kim Bixenstine  
Council Member, Anne Williams  
Council Member, Carmella Williams  
Citizen Member, Martin Kolb  
Citizen Member, Anthony Moore  
Citizen Member, Ketan Patel  
Citizen Member, Kandis Williams

Others present: Mayor, David E. Weiss  
Chief Administrative Officer, Matt Carroll  
Director of Finance, John Potts  
Director of Law, William Gruber  
Director of Public Works, Ramona Lowery-Ferrell  
Director of Recreation, John Doyle  
Director of Planning, Joyce Braverman  
Matt Scharver, Representative of Northeast Ohio Regional Sewer District  
Cisco Rivera, Representative of Northeast Ohio Regional Sewer District  
Kimberly Colich, Representative of Northeast Ohio Regional Sewer District  
Lisa Vahey, League of Women Voters

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**APPROVAL OF THE MINUTES OF THE REGULAR MEETING FROM NOVEMBER 17<sup>th</sup>, 2025.**

The minutes of the November 17<sup>th</sup>, 2025 meeting were unanimously approved.

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**REQUEST TO ENTER INTO TWO AGREEMENTS FOR THE DOAN BROOK RESTORATION PROJECT AT HORSESHOE LAKE PARK.**

Law Director William Gruber presented two related agreement requests. The first agreement is between the Northeast Ohio Regional Sewer District (NEORS) and the Cities of Shaker Heights and Cleveland Heights for the construction of the Doan Brook Restoration Project at Horseshoe Lake Park. The second agreement is between the Cities of Shaker Heights and Cleveland Heights for the future maintenance of the park and any future improvements.

Director Gruber explained that the project involves removing the dam and restoring Doan Brook to its natural configuration, along with adding new amenities. The construction cost for city amenities will be split 65% by Shaker Heights and 35% by Cleveland Heights. The future maintenance agreement also establishes a 65%/35% cost-sharing ratio and creates a committee between the two cities to coordinate maintenance, which could be performed by City staff or an outside contractor.

NEORSD Representative Matt Scharver stated the project addresses a public safety issue due to the aging dam and that the district will be responsible for maintaining approximately 26 acres of the restored brook and floodplain in perpetuity.

In response to questions, Director Gruber clarified that the maintenance agreement between the cities is indefinite and co-terminus with the underlying lease from the City of Cleveland. He also noted that while the City has historically maintained the entire park, the new agreements formalize cost-sharing for new amenities and areas.

Director of Public Works Ramona Lowery-Ferrell and Director of Finance John Potts indicated that specific ongoing maintenance costs are not yet known but will be assessed as construction nears completion in 2027.

The request to recommend approval of both agreements was unanimously approved.

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**REQUEST TO AUTHORIZE A SINGLE SOURCE BID TO FIRSTENERGY FOR HIGH VOLTAGE LINE RELOCATION.**

Director of Planning Joyce Braverman presented a request to authorize a single source bid to FirstEnergy in the amount of \$280,841.62 to relocate a high-voltage electrical line crossing the Van Aken District development site at Warrensville and Chagrin Roads.

Director Braverman explained that the line serves the RTA substation and must be moved to prepare the site for development. FirstEnergy is the sole owner and provider for this work. Funding is available from the Van Aken Construction Fund within the General Capital Fund. This item was previously approved by the Safety and Public Works Committee.

Law Director William Gruber added that the price was negotiated down from a higher estimate and securing the current price is urgent.

The request to authorize the single source bid was unanimously approved.

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**REQUEST TO AMEND A CONTRACT WITH DLZ FOR THE LYNNFIELD/LOMOND SSO PROJECT.**

The Lynnfield/Lomond Sanitary Sewer Overflow (SSO) Project by \$25,000, increasing the total to \$129,724. The amendment is needed to cover additional design and construction administration services due to unforeseen conditions encountered during the project, which aims to eliminate basement flooding. The project is funded through NEORS and US EPA grants and is anticipated to conclude in summer 2026.

The request to amend the contract was unanimously approved.

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**REQUEST FOR APPROVAL OF CONTRACT WITH SENIOR TRANSPORTATION CONNECTION (STC).**

Director of Recreation John Doyle presented a request for a one-year contract with Senior Transportation Connection (STC) from January 1 to December 31, 2026, at a cost not to exceed \$160,000, an increase of \$20,000 from 2025.

Director Doyle reported that STC provides door-to-door transportation for seniors for medical, personal, and group trips. In 2025, 95 individuals used the service for over 2,200 trips. The city subsidizes the cost, with participants paying \$5 for medical rides and \$1 for group rides.

The price increase is due to STC's raised rates. Discussions are ongoing with STC, the Fire Department, and Police Department to increase awareness and utilization of the service.

The request was unanimously approved.

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**REQUEST TO ESTABLISH CUSTODIAL FUND 761 FOR THE SHAKER HISTORICAL SOCIETY.**

Director of Finance John Potts presented a request to establish Custodial Fund 761, the Shaker Historical Society Fund, as permitted by Ohio Revised Code Section 5705.13(B).

The fund will be used to receive and distribute property tax revenues from the 0.3-mill levy approved by voters in November 2025. The levy is expected to generate over \$350,000 annually for five years. The City acts as the custodial agent, receiving the funds from the county and disbursing them to the Historical Society.

The request was unanimously approved.

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**OTHER BUSINESS**

Chair Nancy Moore noted this was the final meeting of the year and of her two-year chairmanship. She welcomed incoming Chair, Council Member Carmela Williams. Committee members thanked Chair Moore for her leadership.

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There being no further business, the meeting was adjourned at 8:53 a.m.

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Respectfully submitted,

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John J. Potts, Finance Director  
Finance Committee